

# Annual Rental Property-Registration Renewal Invoice

Pursuant to the Denison Municipal Code, all rental housing must

<u>Number of Rental Units x \$5.00 fee</u>	
(ie: individual apartments not buildings)	
<u>Owner Occupied: \$5.00 per rented unit</u>	= \$
<u>Late Fee (if applicable begin March 1st)</u>	= \$
<small>(Late Fee is \$1.00 per day per unit)</small>	
<b><u>Minimum Fee is \$20.00 (per structure)</u></b>	
<small>Non-owner occupied</small>	
<b>TOTAL AMOUNT DUE</b>	<b>= \$</b>
Make your check payable to "City of Denison"	

<p><b>Return this form with payment to:</b></p> <p><b>City of Denison Rental Inspections PO Box 668 Denison, IA 51442</b></p> <hr/> <p><b>Payment to be received on or before January 1st of each year.</b></p>
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Applicant to provide listing of their property addresses and the number of units (please attach additional sheets if necessary).

**Rental Unit Address**

**Number of Units**


Property Owner's Information:		
Name: _____	Company Name _____	
Street Address: _____	Telephone (_____) _____	
City: _____	State _____	Zip: _____

Property Manager's Information:

Name: \_\_\_\_\_ Company Name \_\_\_\_\_

Street Address: \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Office use only: Total Fee Paid _____ Date Paid _____ Check# _____
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Fees adopted by Denison City Council:

1. The annual inspection fee for housing units exclusive of owner occupied shall be \$5.00 per unit. (ie: each apartment)
2. **A minimum fee per structure shall be \$20.00.**
3. Single family dwelling units shall be \$20.00 per structure.
4. Inspection fee for owner occupied housing units shall be \$5.00 per rented sleeping room. (Minimum does not apply)
5. Charge for missed appointments shall be \$20.00 unless providing at least 24 hours notice prior to the scheduled appointment.
6. Re-inspections: \$25.00 per hour: one hour minimum charge.

Examples:

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|--|--------|----------------------|
| 1. Duplex with both units rentable:                  | \$20   | (\$20 minimum)       |
| 2. Single home rented:                               | \$20   | (\$20 minimum)       |
| 3. Structure with THREE apartments:                  | \$20   | (\$20 minimum)       |
| 4. Structure with FIVE apartments:                   | \$25   | (\$5 x 5 apartments) |
| 5. Owner occupied home with one rented bedroom:      | \$5    |                      |
| 6. One person owns: Single family rented home (\$20) |        |                      |
| Apartment with 2 units                               | (\$20) |                      |
| Apartment with 5 units                               | (\$25) |                      |
| Total Rental Fee owed:                               | \$65   |                      |

# UNITS PER STRUCTURE	Rental Fee		# UNITS PER STRUCTURE	Rental Fee
1	\$ 20.00		7	\$ 35.00
2	\$ 20.00		8	\$ 40.00
3	\$ 20.00		9	\$ 45.00
4	\$ 20.00		10	\$ 50.00
5	\$ 25.00		11	\$ 55.00
6	\$ 30.00		12	\$ 60.00